

Advanced Diploma in Accounting & Finance

AY2017 - October Intake

Course Schedule - Full Time - Level 2

Term Start Date: 2 October 2017

Term 1		
Term Date: 2 October 2017 - 31 December 2017		
Week 1 - 10	Lessons 3.00pm to 6.00pm (unless otherwise stated)	
	BUS201 Corporate and Business Law	ACC201 Management Accounting for Decision Makers
	Lecturer: Mr Thum Cheng Cheong	Lecturer: Ms Gina Ng
	4-Oct-17, Wed	6-Oct-17, Fri (8.30am to 11.30am)
	11-Oct-17, Wed	13-Oct-17, Fri (8.30am to 11.30am)
	19-Oct-17, Thu	20-Oct-17, Fri (11.45am to 2.45pm)
	25-Oct-17, Wed	27-Oct-17, Fri (11.45am to 2.45pm)
	1-Nov-17, Wed	3-Nov-17, Fri (11.45am to 2.45pm)
	8-Nov-17, Wed	10-Nov-17, Fri (11.45am to 2.45pm)
	15-Nov-17, Wed	17-Nov-17, Fri (11.45am to 2.45pm)
	22-Nov-17, Wed	24-Nov-17, Fri (11.45am to 2.45pm)
	29-Nov-17, Wed	1-Dec-17, Fri (11.45am to 2.45pm)
	6-Dec-17, Wed	5-Dec-17, Tue (11.45am to 2.45pm)
	Tutorials: 12.30pm-2.30pm (unless otherwise stated)	
	BUS201 Corporate and Business Law	ACC201 Management Accounting for Decision Makers
	Lecturer: Mr Thum Cheng Cheong	Lecturer: Ms Gina Ng
	19-Oct-17, Thu	20-Oct-17, Fri (9.15am to 11.15am)
	25-Oct-17, Wed	27-Oct-17, Fri (9.15am to 11.15am)
	1-Nov-17, Wed	3-Nov-17, Fri (9.15am to 11.15am)
	8-Nov-17, Wed	10-Nov-17, Fri (9.15am to 11.15am)
15-Nov-17, Wed	17-Nov-17, Fri (9.15am to 11.15am)	
22-Nov-17, Wed	24-Nov-17, Fri (9.15am to 11.15am)	
29-Nov-17, Wed	1-Dec-17, Fri (9.15am to 11.15am)	
6-Dec-17, Wed	5-Dec-17, Tue (9.15am to 11.15am)	
Assignment Due Date: 15 Nov 2017		
NIL		
Week 11	Examination Date (14 Dec 2017) 9.30am - 12.40pm	Examination Date (12 Dec 2017) 9.30am - 12.40pm
TERM BREAK		
Term 2		
Week 1 - 10	Modules: <u>Financial Reporting & Financial Markets</u> , <u>Institute and Instruments</u> Term Date : Jan 2018 - Mar 2018 (Lesson on Weekdays)	
Week 11	Examination (Mar 2018)	
TERM BREAK		
Term 3		
Week 1 - 10	Modules: <u>Auditing & Taxation</u> Term Date : Apr 2018 - Jun 2018 (Lesson on Weekdays)	
Week 11	Examination (Jun 2018)	

CLASS & EXAM VENUE: Somerset City Campus

LECTURER'S PROFILE

Gina Ng

MSc, FCCA, CA (Singapore)

Educational Qualification

Gina is a Chartered Accountant (CA) with the Institute of Singapore Chartered Accountants (ISCA) and a Fellow with the Association of Chartered Certified Accountants (ACCA). She completed her ACCA examinations in Singapore after graduating from Ngee Ann Polytechnic with a Diploma in Accountancy. She also holds a Master of Science degree in Accountancy and Finance from Birmingham City University.

Professional Experience

Gina has 16 years of working experience in the Finance Sector mainly in multi-national companies (MNC). She was a Financial Controller in an Oil and Gas MNC and managed 2 Singapore, 1 Thailand and 1 Brunei entities. She also led a team of 4 local employees and 3 overseas employees. In her previous appointment, Gina was involved in the training of existing employees on new/changes in accounting treatments as well as new employees on the company's organization structure and accounting policies. With her extensive commercial experience, she will be able to share practical and useful examples to her students.

Lecturing Experience

Gina has been teaching the CAT/FIA programme since 2014. She regularly obtains high students' evaluation scores and produces prize winners.

Thum Cheng Cheong

LLB (Hons.) (NUS)

Educational Qualification

Mr. Thum graduated with a law degree from NUS with second-class honours. He was called to the bar and is a member of the Singapore Academy of Law.

Professional Experience

Mr. Thum has practiced law in various law firms. In that capacity, he advised clients and has attended court cases on behalf of his clients. He was also an in-house legal counsel with local and foreign banks where his responsibilities include legal documentation, credit administration and providing legal advice. He is an ACTA certified trainer and a licensed ThinkBuzan instructor.

Lecturing Experience

Mr. Thum currently teaches Business Law for SIM GE Diploma in Management studies and Contract Law and Business Skills and Management for SIM University School of Business. He has been engaged as a consultant to SIM GE to redesign the Business Law module and also to conduct Study Skills workshop. He also plays the roles of module leader and writer of course materials, such as subject guides and teaching guides. Other than academic teaching, Mr. Thum is an active trainer in the area of mind mapping and visual thinking for corporations and learning institutions. He has conducted Mind Mapping and Visual Thinking workshops for executives, managers, Head of departments, educators and lecturers in Singapore and overseas. He trains and advises, not for mere academic interest, but for professional and personal development.