

Diploma in Business Management

AY2017 - April Intake

Course Schedule - Full Time - Level 1

Term Start Date: 3 April 2017

Term 2				
Term Date: 3 April 2017 - 30 June 2017				
Week 1 - 10	LESSONS 11.45am to 2.45pm (unless otherwise stated)			
	ACC101 Principles of Accounting	ECO101 Business Economics		
	Lecturer: Mr Kevin Lee	Lecturer: Mr Andy Lee		
	4-Apr-17, Tue	6-Apr-17, Thu (3.00pm to 6.00pm)		
	11-Apr-17, Tue	10-Apr-17, Mon (3.00pm to 6.00pm)		
	18-Apr-17, Tue	17-Apr-17, Mon (3.00pm to 6.00pm)		
	25-Apr-17, Tue	28-Apr-17, Fri (12.45pm to 3.45pm)		
	2-May-17, Tue (8.30am to 11.30am)	5-May-17, Fri (12.45pm to 3.45pm)		
	9-May-17, Tue	12-May-17, Fri (12.45pm to 3.45pm)		
	16-May-17, Tue	19-May-17, Fri (12.45pm to 3.45pm)		
	23-May-17, Tue	26-May-17, Fri (12.45pm to 3.45pm)		
	30-May-17, Tue	2-Jun-17, Fri (12.45pm to 3.45pm)		
	6-Jun-17, Tue	9-Jun-17, Fri (12.45pm to 3.45pm)		
	Tutorials			
	ACC101 Principles of Accounting	ECO101 Business Economics		
	Lecturer: Mr Chris Lee	Lecturer: Mr Andy Lee		
	17-Apr-17, Mon (11.45am to 1.45pm)	24-Apr-17, Mon (4.00pm to 6.00pm)		
	24-Apr-17, Mon (11.45am to 1.45pm)	28-Apr-17, Fri (4.00pm to 6.00pm)		
	2-May-17, Tue (11.45am to 1.45pm)	5-May-17, Fri (4.00pm to 6.00pm)		
	8-May-17, Mon (11.45am to 1.45pm)	12-May-17, Fri (4.00pm to 6.00pm)		
	15-May-17, Mon (11.45am to 1.45pm)	19-May-17, Fri (4.00pm to 6.00pm)		
	22-May-17, Mon (11.45am to 1.45pm)	26-May-17, Fri (4.00pm to 6.00pm)		
29-May-17, Mon (11.45am to 1.45pm)	2-Jun-17, Fri (4.00pm to 6.00pm)			
5-Jun-17, Mon (11.45am to 1.45pm)	9-Jun-17, Fri (4.00pm to 6.00pm)			
Test Date: 20 May 2017 (Sat) 10.00am to 11.30am <small>(FT class will join PT class for this test)</small>	Assignment Due Date: 2 Jun 2017			
Week 11	Examination Date (13 Jun 17)	Examination Date (15 Jun 17)	2.30pm - 5.30pm	
TERM BREAK				
Term 3				
Week 1 - 10	Modules: <u>Management Concepts & Business Communications</u> Term Date : Jul 2017 - Sep 2017 (Lesson on Weekdays)			
Week 11	Examination (September 2017)			
TERM BREAK				
Term 1				
Week 1 - 10	Modules: <u>Marketing Concepts & Quantitative Methods for Business</u> Term Date : Oct 2017 - Dec 2017 (Lesson on Weekdays)			
Week 11	Examination (December 2017)			

CLASS & EXAM VENUE: Somerset City Campus

LECTURER'S PROFILE

Andy Lee

BSc (Hons) & MSc Economics

Educational Qualification

Mr Lee holds a Masters degree in Economics from The University of Warwick and an honours degree in Economics and Management from University of London. His research interest lies in labour economics, in particular, estimating the economic return to education and overcoming the ability bias using natural experiments.

Professional Experience

Prior to lecturing, Mr Lee held a management post in a marketing firm and gained valuable experience in the marketing industry.

Lecturing Experience

Mr Lee has taught Economics, Mathematics and Statistics for the University of London International Programmes since 2011. Many students have found him to be very approachable because he is always keen to explain seemingly tough economic concepts in a clear and intuitive way to his students. He has also taught Managerial Economics at the degree level to working adults and many of his students have since passed the module with excellent results.

Kevin Lee

Mtax, ACCA, CA Singapore, ATA (GST)

Educational Qualification

Kevin is a full member of the Association of Chartered Certified Accountants (ACCA), Institute of Singapore Chartered Accountants (ISCA), Singapore Institute of Accredited Tax Professionals (SIATP), Singapore Institute of Directors (SID) and fellow member of Malaysian Institute of Management (MIM). He holds an MTax from SIM University, Singapore. He also graduated from the London School of Economics and Political Science (LSE), University of London with BSc (Hons) in Economics and Management and an executive diploma in directorship from the Singapore Management University (SMU).

Professional Experience

Kevin Lee is an associate practicing management consultant (A-PMC) registered with the Singapore Business Advisors and Consultants Council (SBACC). He was the Group Financial Controller with a foreign company for many years and he has more than 10 years of experience in financial reporting, audit, tax, treasury and corporate advisory in various industries, including internationally well-known hotel chain, marine (including oil and gas) and supply chain management, logistics and transportation and heavy machinery industries that cover South East Asia and Australia. His forte is designing defensible and sound economics-based tax strategies (including GST) that are from compliance, finance, risk governance and accounting perspectives, i.e. enterprise tax risk management. During the past 5 years, he has built a substantive practice-focus in tax compliance and devising strategies, structure and restructuring of organization.

Lecturing Experience

Kevin has substantial experience in corporate trainings and public seminars, where he specializes in corporate tax, goods and services tax, International tax and director leadership program.

Chris Lee

BA (Hons), ACA Qualification

Educational Qualification

Mr Chris Lee graduated with a degree in Accounting and Law from UK. He served his Articleship with a major Accounting Firm in London and qualified as a Chartered Accountant (Institute of Chartered Accountant in England and Wales).

Lecturing Experience

He has taught at various institutions over the past twenty years. His experience in industry enables him to relate many work experiences during his lessons and he has consistently produced good pass rates in classes he taught.

Professional Experience

Mr Chris Lee held various senior management positions in both manufacturing and the education industry over the past 20 years.