

Diploma in Business Management

AY2018 - January Intake

Course Schedule - Full Time - Level 1

Term Start Date: 2 January 2018

Term 2			
Term Date: 2 January 2018 - 31 March 2018			
Week 1 - 10	LESSONS 11.45am to 2.45pm (unless otherwise stated)		
	ACC101 Principles of Accounting	ECO101 Business Economics	
	Lecturer: Mr Kevin Lee	Lecturer: Mr Andy Lee	
	5-Jan-18, Fri	2-Jan-18, Tue (3.00pm to 6.00pm)	
	12-Jan-18, Fri	8-Jan-18, Mon (3.00pm to 6.00pm)	
	19-Jan-18, Fri	15-Jan-18, Mon (3.00pm to 6.00pm)	
	26-Jan-18, Fri	22-Jan-18, Mon (3.00pm to 6.00pm)	
	2-Feb-18, Fri	29-Jan-18, Mon (3.00pm to 6.00pm)	
	9-Feb-18, Fri	5-Feb-18, Mon (3.00pm to 6.00pm)	
	13-Feb-18, Tue	12-Feb-18, Mon (3.00pm to 6.00pm)	
	20-Feb-18, Tue	19-Feb-18, Mon (3.00pm to 6.00pm)	
	22-Feb-18, Thu	26-Feb-18, Mon (3.00pm to 6.00pm)	
	1-Mar-18, Thu	5-Mar-18, Mon (3.00pm to 6.00pm)	
	Tutorials		
	ACC101 Principles of Accounting	ECO101 Business Economics	
	Lecturer: Mr Kevin Lee	Lecturer: Mr Andy Lee	
	19-Jan-18, Fri (9.30am to 11.30am)	15-Jan-18, Mon (12.45pm to 2.45pm)	
	26-Jan-18, Fri (9.30am to 11.30am)	22-Jan-18, Mon (12.45pm to 2.45pm)	
	2-Feb-18, Fri (9.30am to 11.30am)	29-Jan-18, Mon (12.45pm to 2.45pm)	
	9-Feb-18, Fri (9.30am to 11.30am)	5-Feb-18, Mon (12.45pm to 2.45pm)	
13-Feb-18, Tue (9.30am to 11.30am)	12-Feb-18, Mon (12.45pm to 2.45pm)		
20-Feb-18, Tue (9.30am to 11.30am)	19-Feb-18, Mon (12.45pm to 2.45pm)		
22-Feb-18, Thu (9.30am to 11.30am)	26-Feb-18, Mon (12.45pm to 2.45pm)		
1-Mar-18, Thu (9.30am to 11.30am)	5-Mar-18, Mon (12.45pm to 2.45pm)		
Test Date: 24 Feb 2018 (Sat) 9.30am to 11.00am	Assignment Due Date: 26 Feb 2018		
Week 11	Examination Date (13 Mar 2018)	Examination Date (15 Mar 2018)	2.30pm - 5.40pm
TERM BREAK			
Term 3			
Week 1 - 10	Modules: <u>Management Concepts & Business Communication</u> Term Date : Apr 2018 - Jun 2018 (Lesson on Weekdays)		
Week 11	Examination (June 2018)		
TERM BREAK			
Term 1			
Week 1 - 10	Modules: <u>Marketing Concepts & Quantitative Methods for Business</u> Term Date : Jul 2018 - Sep 2018 (Lesson on Weekdays)		
Week 11	Examination (Sep 2018)		

CLASS & EXAM VENUE: Somerset City Campus

LECTURER'S PROFILE

Kevin Lee

MTax, ACCA, CA Singapore, ATA (GST)

Educational Qualification

Kevin is a full member of the Association of Chartered Certified Accountants (ACCA), Institute of Singapore Chartered Accountants (ISCA), CPA (British Columbia), CGA (Canada) and Singapore Institute of Accredited Tax Professionals (SIATP). He holds an MTax from Singapore University of Social Sciences. He also graduated from the London School of Economics and Political Science (LSE), University of London with BSc (Hons) in Economics and Management and an executive diploma in directorship from the Singapore Management University (SMU).

Professional Experience

Kevin Lee is an associate practicing management consultant (A-PMC) registered with the Singapore Business Advisors and Consultants Council (SBACC). He was the Group Financial Controller with a foreign company for many years and he has more than 10 years of experience in financial reporting, audit, tax, treasury and corporate advisory in various industries, including internationally well-known hotel chain, marine (including oil and gas) and supply chain management, logistics and transportation and heavy machinery industries that cover South East Asia and Australia. His forte is designing defensible and sound economics-based tax strategies (including GST) that are from the compliance, finance, risk governance and accounting perspectives, i.e. enterprise tax risk management.

Lecturing Experience

Kevin has substantial experience in corporate trainings and public seminars, where he specializes in corporate tax, goods and services tax, International tax and director leadership program.

Andy Lee

BSc (Hons) & MSc Economics

Educational Qualification

Mr Lee holds a Masters degree in Economics from The University of Warwick and an honours degree in Economics and Management from University of London. His research interest lies in labour economics, in particular, estimating the economic return to education and overcoming the ability bias using natural experiments.

Professional Experience

Prior to lecturing, Mr Lee held a management post in a marketing firm and gained valuable experience in the marketing industry.

Lecturing Experience

Mr Lee has taught Economics, Mathematics and Statistics for the University of London International Programmes since 2011. Many students have found him to be very approachable because he is always keen to explain seemingly tough economic concepts in a clear and intuitive way to his students. He has also taught Managerial Economics at the degree level to working adults and many of his students have since passed the module with excellent results.