

## Diploma in Business Management

### AY2017 - April Intake

### Course Schedule - Part Time - Level 1

Term Start Date: 3 April 2017

Term 2			
Term Date: 3 April 2017 - 30 June 2017			
<b>Week 1 - 10</b>	<b>LESSONS (6.45pm - 10.00pm)</b>		
	<b>ACC101 Principles of Accounting</b>	<b>ECO101 Business Economics</b>	
	<b>Lecturer: Mr Kevin Lee</b>	<b>Lecturer: Mr Andy Lee</b>	
	<b>3-Apr-17, Mon</b>	<b>6-Apr-17, Thu</b>	
	12-Apr-17, Wed	<b>10-Apr-17, Mon</b>	
	19-Apr-17, Wed	<b>17-Apr-17, Mon</b>	
	26-Apr-17, Wed	<b>24-Apr-17, Mon</b>	
	3-May-17, Wed	5-May-17, Fri	
	<b>8-May-17, Mon</b>	12-May-17, Fri	
	17-May-17, Wed	19-May-17, Fri	
	24-May-17, Wed	26-May-17, Fri	
	31-May-17, Wed	2-Jun-17, Fri	
	7-Jun-17, Wed	9-Jun-17, Fri	
		<b>Test Date: 20 May 2017 (Sat)</b> <b>10.00am to 11.30am</b> <small>(FT class will join PT class for this test)</small>	<b>Assignment Due Date:</b> <b>2 Jun 2017</b>
<b>Week 11</b>	Examination Date (13 Jun 17)	Examination Date (15 Jun 17)	2.30pm - 5.30pm
<b>TERM BREAK</b>			
Term 3			
<b>Week 1 - 10</b>	Modules: <u>Management Concepts &amp; Business Communications</u> Term Date : Jul 2017 - Sep 2017 (Lesson on Weekdays)		
<b>Week 11</b>	Examination (September 2017)		
<b>TERM BREAK</b>			
Term 1			
<b>Week 1 - 10</b>	Modules: <u>Marketing Concepts &amp; Quantitative Methods for Business</u> Term Date : Oct 2017 - Dec 2017 (Lesson on Weekdays)		
<b>Week 11</b>	Examination (December 2017)		

**CLASS & EXAM VENUE: Somerset City Campus**

# LECTURER'S PROFILE

## **Andy Lee**

BSc (Hons) & MSc Economics

### **Educational Qualification**

Mr Lee holds a Masters degree in Economics from The University of Warwick and an honours degree in Economics and Management from University of London. His research interest lies in labour economics, in particular, estimating the economic return to education and overcoming the ability bias using natural experiments.

### **Professional Experience**

Prior to lecturing, Mr Lee held a management post in a marketing firm and gained valuable experience in the marketing industry.

### **Lecturing Experience**

Mr Lee has taught Economics, Mathematics and Statistics for the University of London International Programmes since 2011. Many students have found him to be very approachable because he is always keen to explain seemingly tough economic concepts in a clear and intuitive way to his students. He has also taught Managerial Economics at the degree level to working adults and many of his students have since passed the module with excellent results.

## **Kevin Lee**

Mtax, ACCA, CA Singapore, ATA (GST)

### **Educational Qualification**

Kevin is a full member of the Association of Chartered Certified Accountants (ACCA), Institute of Singapore Chartered Accountants (ISCA), Singapore Institute of Accredited Tax Professionals (SIATP), Singapore Institute of Directors (SID) and fellow member of Malaysian Institute of Management (MIM). He holds an MTax from SIM University, Singapore. He also graduated from the London School of Economics and Political Science (LSE), University of London with BSc (Hons) in Economics and Management and an executive diploma in directorship from the Singapore Management University (SMU).

### **Professional Experience**

Kevin Lee is an associate practicing management consultant (A-PMC) registered with the Singapore Business Advisors and Consultants Council (SBACC). He was the Group Financial Controller with a foreign company for many years and he has more than 10 years of experience in financial reporting, audit, tax, treasury and corporate advisory in various industries, including internationally well-known hotel chain, marine (including oil and gas) and supply chain management, logistics and transportation and heavy machinery industries that cover South East Asia and Australia. His forte is designing defensible and sound economics-based tax strategies (including GST) that are from compliance, finance, risk governance and accounting perspectives, i.e. enterprise tax risk management. During the past 5 years, he has built a substantive practice-focus in tax compliance and devising strategies, structure and restructuring of organization.

### **Lecturing Experience**

Kevin has substantial experience in corporate trainings and public seminars, where he specializes in corporate tax, goods and services tax, International tax and director leadership program.