

Diploma in Business Management

AY2017 - October Intake

Course Schedule - Part Time - Level 1

Term Start Date: 2 October 2017

Term 1			
Term Date: 2 October 2017 - 31 December 2017			
Week 1 - 10	LESSONS (6.45pm - 10.00pm)		
	MKT101 Marketing Concepts	BUS101 Quantitative Methods for Business	
	Lecturer: Ms Edith Quek	Lecturer: Mr Fredrick Cabanes	
	5-Oct-17, Thu	3-Oct-17, Tue	
	12-Oct-17, Thu	10-Oct-17, Tue	
	19-Oct-17, Thu	17-Oct-17, Tue	
	26-Oct-17, Thu	24-Oct-17, Tue	
	2-Nov-17, Thu	31-Oct-17, Tue	
	9-Nov-17, Thu	7-Nov-17, Tue	
	16-Nov-17, Thu	14-Nov-17, Tue	
	23-Nov-17, Thu	21-Nov-17, Tue	
	30-Nov-17, Thu	28-Nov-17, Tue	
	7-Dec-17, Thu	5-Dec-17, Tue	
		Assignment Due Date: 23 November 2017	Test Date: 11 Nov 2017 (Sat) 10.00am to 11.30am
Week 11	Examination Date (14 Dec 17)	Examination Date (12 Dec 17)	2.30pm - 5.40pm
TERM BREAK			
Term 2			
Week 1 - 10	Modules: <u>Principles of Accounting & Business Economics</u> Term Date : Jan 2018 - Mar 2018 (Lesson on Weekdays)		
Week 11	Examination (March 2018)		
TERM BREAK			
Term 3			
Week 1 - 10	Modules: <u>Management Concepts & Business Communication</u> Term Date : Apr 2018 - Jun 2018 (Lesson on Weekdays)		
Week 11	Examination (June 2018)		

CLASS & EXAM VENUE: Somerset City Campus

LECTURER'S PROFILE

Edith Quek

MBA, BBA

Educational Qualification

Ms Edith Quek graduated from NUS with a Bachelor's Degree in Business Administration. She also did her MBA with the University of Strathclyde, UK. Ms Quek has also a Diploma for Teachers and Trainers with Distinction with the University of Cambridge.

Lecturing Experience

Ms Edith Quek has more than 25 years of teaching experience in accounting, management and marketing. She has an extensive working experience in administration, marketing and accounting in the education industry.

Fredrick Cabanes

BA (CSU), CPA (USA)

Educational Qualification

He graduated from California State University in Fullerton, USA with Bachelor of Arts in Business Administration and he is also a Certified Public Accountant in California, USA since 1998.

Professional Experience

Fredrick is an experienced financial professional for over 21 years. He owned his own accounting firm for a few years, until his life-long dream of living in Asia drove him to relocate to Singapore and run banking projects in ASEAN.

Lecturing Experience

In 2008 he was offered a teaching contract and has been teaching ever since. He loves teaching because of the positive interactions that exist between the teacher and the student.