

Diploma in Business Management

AY2018 - July Intake

Course Schedule - Part Time - Level 1

Term Start Date: 2 July 2018

Term 1			
Term Date: 2 July 2018- 30 September 2018			
Week 1 - 10	LESSONS (6.45pm - 10.00pm)		
	MKT101 Marketing Concepts	BUS101 Quantitative Methods for Business	
	Lecturer: Ms Edith Quek	Lecturer: Mr Fredrick Cabanes	
	3-Jul-18, Tue	5-Jul-18, Thu	
	10-Jul-18, Tue	12-Jul-18, Thu	
	17-Jul-18, Tue	16-Jul-18, Mon	
	19-Jul-18, Thu	26-Jul-18, Thu	
	24-Jul-18, Tue	2-Aug-18, Thu	
	31-Jul-18, Tue	10-Aug-18, Fri	
	7-Aug-18, Tue	16-Aug-18, Thu	
	14-Aug-18, Tue	23-Aug-18, Thu	
	21-Aug-18, Tue	30-Aug-18, Thu	
	28-Aug-18, Tue	5-Sep-18, Wed	
		Assignment Due Date: 14 August 2018	Test Date: 11 Aug 2018 (Sat) 10.00am to 11.30am
Week 11	Examination Date (13 Sep 18)	Examination Date (11 Sep 18)	2.30pm - 5.40pm
TERM BREAK			
Term 2			
Week 1 - 10	Modules: <u>Principles of Accounting & Business Economics</u> Term Date : Oct 2018 - Dec 2018 (Lesson on Weekdays)		
Week 11	Examination (Dec 2018)		
TERM BREAK			
Term 3			
Week 1 - 10	Modules: <u>Management Concepts & Business Communication</u> Term Date : Jan 2019 - Mar 2019 (Lesson on Weekdays)		
Week 11	Examination (Mar 2019)		

CLASS & EXAM VENUE: Somerset City Campus

LECTURER'S PROFILE

Edith Quek

MBA, BBA

Educational Qualification

Ms Edith Quek graduated from NUS with a Bachelor's Degree in Business Administration. She also did her MBA with the University of Strathclyde, UK. Ms Quek has also a Diploma for Teachers and Trainers with Distinction with the University of Cambridge.

Lecturing Experience

Ms Edith Quek has more than 25 years of teaching experience in accounting, management and marketing. She has an extensive working experience in administration, marketing and accounting in the education industry.

Fredrick Cabanes

BA (CSU), CPA (USA)

Educational Qualification

He graduated from California State University in Fullerton, USA with Bachelor of Arts in Business Administration and he is also a Certified Public Accountant in California, USA since 1998.

Professional Experience

Fredrick is an experienced financial professional for over 21 years. He owned his own accounting firm for a few years, until his life-long dream of living in Asia drove him to relocate to Singapore and run banking projects in ASEAN.

Lecturing Experience

In 2008 he was offered a teaching contract and has been teaching ever since. He loves teaching because of the positive interactions that exist between the teacher and the student.