

Diploma in Business Management

AY2018 - October Intake

Course Schedule - Full Time - Level 1

Term Start Date: 1 October 2018

Term 1				
Term Date: 1 October 2018 - 31 December 2018				
Week 1 - 10	LESSONS 3.00pm to 6.00pm (unless otherwise stated)			
	ACC101 Principles of Accounting	ECO101 Business Economics		
	Lecturer: Mr Kevin Lee	Lecturer: Mr Andy Lee		
	3-Oct-18, Wed	1-Oct-18, Mon		
	10-Oct-18, Wed	8-Oct-18, Mon		
	17-Oct-18, Wed	15-Oct-18, Mon		
	24-Oct-18, Wed	22-Oct-18, Mon		
	31-Oct-18, Wed	29-Oct-18, Mon		
	7-Nov-18, Wed	5-Nov-18, Mon		
	14-Nov-18, Wed	12-Nov-18, Mon		
	21-Nov-18, Wed	19-Nov-18, Mon		
	28-Nov-18, Wed	26-Nov-18, Mon		
	30-Nov-18, Fri	3-Dec-18, Mon		
	Tutorials			
	ACC101 Principles of Accounting	ECO101 Business Economics		
	Lecturer: Mr Kevin Lee	Lecturer: Mr Andy Lee		
	17-Oct-18, Wed (12.45pm to 2.45pm)	15-Oct-18, Mon (12.30pm to 2.30pm)		
	24-Oct-18, Wed (12.45pm to 2.45pm)	22-Oct-18, Mon (12.30pm to 2.30pm)		
	31-Oct-18, Wed (12.45pm to 2.45pm)	29-Oct-18, Mon (12.30pm to 2.30pm)		
	7-Nov-18, Wed (12.45pm to 2.45pm)	5-Nov-18, Mon (12.30pm to 2.30pm)		
14-Nov-18, Wed (12.45pm to 2.45pm)	12-Nov-18, Mon (12.30pm to 2.30pm)			
21-Nov-18, Wed (11.45am to 2.45pm)	19-Nov-18, Mon (12.30pm to 2.30pm)			
28-Nov-18, Wed (12.45pm to 2.45pm)	26-Nov-18, Mon (12.30pm to 2.30pm)			
30-Nov-18, Fri (11.45am to 2.45pm)	3-Dec-18, Mon (12.30pm to 2.30pm)			
Test Date: 24 Nov 2018 (Sat) 9.30am to 11.00am	Assignment Due Date: 26 Nov 2018			
Week 11	Examination Date (11 Dec 2018)	Examination Date (13 Dec 2018)	2.30pm - 5.40pm	
TERM BREAK				
Term 2				
Week 1 - 10	Modules: <u>Management Concepts & Business Communication</u> Term Date : Jan 2019 - Mar 2019 (Lesson on Weekdays)			
Week 11	Examination (Mar 2019)			
TERM BREAK				
Term 3				
Week 1 - 10	Modules: <u>Marketing Concepts & Quantitative Methods for Business</u> Term Date : Apr 2019 - Jun 2019 (Lesson on Weekdays)			
Week 11	Examination (Jun 2019)			

CLASS & EXAM VENUE: Somerset City Campus

LECTURER'S PROFILE

Kevin Lee

MTax, ACCA, CA Singapore, ATA (GST)

Educational Qualification

Kevin is a full member of the Association of Chartered Certified Accountants (ACCA), Institute of Singapore Chartered Accountants (ISCA), CPA (British Columbia), CGA (Canada) and Singapore Institute of Accredited Tax Professionals (SIATP). He holds an MTax from Singapore University of Social Sciences. He also graduated from the London School of Economics and Political Science (LSE), University of London with BSc (Hons) in Economics and Management and an executive diploma in directorship from the Singapore Management University (SMU).

Professional Experience

Kevin Lee is an associate practicing management consultant (A-PMC) registered with the Singapore Business Advisors and Consultants Council (SBACC). He was the Group Financial Controller with a foreign company for many years and he has more than 10 years of experience in financial reporting, audit, tax, treasury and corporate advisory in various industries, including internationally well-known hotel chain, marine (including oil and gas) and supply chain management, logistics and transportation and heavy machinery industries that cover South East Asia and Australia. His forte is designing defensible and sound economics-based tax strategies (including GST) that are from the compliance, finance, risk governance and accounting perspectives, i.e. enterprise tax risk management.

Lecturing Experience

Kevin has substantial experience in corporate trainings and public seminars, where he specializes in corporate tax, goods and services tax, International tax and director leadership program.

Andy Lee

BSc (Hons) & MSc Economics

Educational Qualification

Mr Lee holds a Masters degree in Economics from The University of Warwick and an honours degree in Economics and Management from University of London. His research interest lies in labour economics, in particular, estimating the economic return to education and overcoming the ability bias using natural experiments.

Professional Experience

Prior to lecturing, Mr Lee held a management post in a marketing firm and gained valuable experience in the marketing industry.

Lecturing Experience

Mr Lee has taught Economics, Mathematics and Statistics for the University of London International Programmes since 2011. Many students have found him to be very approachable because he is always keen to explain seemingly tough economic concepts in a clear and intuitive way to his students. He has also taught Managerial Economics at the degree level to working adults and many of his students have since passed the module with excellent results.