

Diploma in Business Management

Advanced Diploma in Business Management

AY2019 - January Intake

Course Schedule - Full Time - Level 1

Term Start Date: 2 January 2019

Term 2			
Term Date: 2 January 2019 - 31 March 2019			
Week 1 - 10	LESSONS 3.00pm to 6.00pm (unless otherwise stated)		
	BUS102 Management Concepts	LCO102 Business Communication	
	Lecturer: Mr Gan Chin Yeap	Lecturer: Dr Sia Eng Kee	
	7-Jan-19, Mon	4-Jan-19, Fri	
	14-Jan-19, Mon	11-Jan-19, Fri	
	21-Jan-19, Mon	18-Jan-19, Fri	
	28-Jan-19, Mon	25-Jan-19, Fri	
	11-Feb-19, Mon	1-Feb-19, Fri	
	18-Feb-19, Mon	8-Feb-19, Fri	
	20-Feb-19, Wed	15-Feb-19, Fri	
	25-Feb-19, Mon	22-Feb-19, Fri	
	27-Feb-19, Wed	1-Mar-19, Fri	
	4-Mar-19, Mon	8-Mar-19, Fri	
	Tutorials		
	BUS102 Management Concepts	LCO102 Business Communication	
	Lecturer: Mr Gan Chin Yeap	Lecturer: Dr Sia Eng Kee	
	21-Jan-19, Mon (12.30pm to 2.30pm)	18-Jan-19, Fri (12.00pm to 2.00pm)	
	28-Jan-19, Mon (12.30pm to 2.30pm)	25-Jan-19, Fri (12.00pm to 2.00pm)	
	11-Feb-19, Mon (12.30pm to 2.30pm)	1-Feb-19, Fri (12.00pm to 2.00pm)	
	18-Feb-19, Mon (12.30pm to 2.30pm)	8-Feb-19, Fri (12.00pm to 2.00pm)	
20-Feb-19, Wed (12.30pm to 2.30pm)	15-Feb-19, Fri (12.00pm to 2.00pm)		
25-Feb-19, Mon (12.30pm to 2.30pm)	22-Feb-19, Fri (12.00pm to 2.00pm)		
27-Feb-19, Wed (12.30pm to 2.30pm)	1-Mar-19, Fri (12.00pm to 2.00pm)		
4-Mar-19, Mon (12.30pm to 2.30pm)	8-Mar-19, Fri (12.00pm to 2.00pm)		
Assignment Due Date: 25 February 2019	Assignment Due Date: 8 March 2019		
Week 11	Examination Date (12 March 19)	-	2.30pm - 5.40pm
TERM BREAK			
Term 3			
Week 1 - 10	Modules: <u>Marketing Concepts & Quantitative Methods for Business</u> Term Date : Apr 2019 - Jun 2019 (Lesson on Weekdays)		
Week 11	Examination (June 2019)		
TERM BREAK			
Term 1			
Week 1 - 10	Modules: <u>Principles of Accounting & Business Economics</u> Term Date : Jul 2019 - Sep 2019 (Lesson on Weekdays)		
Week 11	Examination (September 2019)		

CLASS & EXAM VENUE: Somerset City Campus

LECTURER'S PROFILE

Gan Chin Yean

BEng (NUS), MBA (NTU), MSc (Env Mgt) NUS

Educational Qualification

He graduated with a Bachelor of Engineering (Mechanical) from the National University of Singapore, a MBA from the Nanyang Technological University and recently completed a MSc. (Environmental Management) from the National University of Singapore.

Professional Experience

Gan Chin Yean has 34 years of industry experience, with the last 16 years holding the position of Managing Director in an American multi-national company.

Lecturing Experience

He has been teaching management and business subjects at an undergraduate level and is currently the Associate Faculty (Course Chair) of the Management of Strategy module in a local University. He had also taught in Diploma programs in a local Polytechnic and is currently teaching business subjects in other educational institutions.

Dr Sia Eng Kee

PhD (Darmstadt), MSc (NTU), MBA (Strathclyde), BEng(Hons) (NTU)

Educational Qualification

Dr Sia has a PhD from TU Darmstadt, Masters of Science from NTU, MBA from University of Strathclyde and Bachelor of Engineering from NTU.

Professional Experience

A seasoned lecturer of Business Management and Engineering Technology subjects with over a decade experience. He is well liked by students of various private education institutions who loves to impart his vast experiences and teachings through sharing his knowledge.